

F. No DDN-3(5) TPT/2017-18
PRASAR BHARATI
(India's Public Service Broadcaster)
DOORDARSHAN NEWS
Tower 'B' Doordarshan Bhawan,
Copernicus Marg, New Delhi.

Date: 03/01/2018

NOTICE INVITING TENDERS FOR HIRING OF VEHICLE

Prasar Bharati DG: Doordarshan News has decided to call for tendering for hiring of air conditioned & non air conditioned taxi Cars viz Indica/Wagon-R, Santro /similar segments, Maruti Dzire/ similar segments, Maruti SX4/ Maruti Ciaz/Honda City similar segments and/or Vans, Toyota Innova/Scorpio/ similar segments to meet the travelling/transportation needs of Doordarshan News in Delhi and NCR round the clock.

Electronic tenders are invited in this regard under two-bid system from reputed transporters/ fleet owners having capacity to supply the required number of vehicles as per the tender document. The tender document can be downloaded from Doordarshan News official website www.ddinews.gov.in. The EMD of **Rs. 12.00 Lakhs** in the form of Demand Draft/ Pay Order favouring **DDO, DD News, PBBCI, New Delhi**. The last date for submission/ receipt of tender is **24/1/2018 upto 1500 Hrs**, which will be opened by the duly constituted Committee in the presence of tenderers or their authorized representatives on **25/1/2018 at 1500 Hrs** in the Conference Hall (2nd Floor-Room NO. 218, Tower 'B') of Doordarshan News.

In case any holiday is declared by the Government on the day of opening the tenders, these will be opened on the next working day at the same time. The tenders received after the above scheduled date and time will not be considered. No tender by FAX will be entertained.

(This NIT is for and on behalf of Prasar Bharati, DG: Doordarshan News, Copernicus Marg, New Delhi-110001).

(Anil Kumar Khurana)
Sr. Administrative Officer
Phone 011-23097609

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Dated:

TENDER DOCUMENT

Subject: Contract(s) for hiring of taxis.

Electronic tenders are invited from reputed transporters/ fleet owners HAVING BUSINESS IN Delhi in this field for last three years and capable to supply 55 vehicles(approx) (25 vehicle on day shift and 30 vehicle in night shift of 12 hour per shift. Out of which five vehicle should be bigger segment of Toyota Innova and similar categories and five cars will be of medium segment such as Maruti Dzire/Toyota Etios or similar segment and remaining will be of a small segment such as Santro/Ford Figo or similar categories) on hire basis for the use of Prasar Bharati, Doordarshan News, Tower 'B', Doordarshan Bhawan, New Delhi for a period of one year on contract basis, round the clock, as per terms and conditions mentioned in Annexure-I. Interested taxi operators based in Delhi/NCR, and fulfilling the following, eligibility conditions are invited to respond:

- i) They should possess a minimum of 30 taxi-cars (Etios Leva,I10, Ford Figo, Hyundai Santro & similar segment etc.), and/or A/c taxi-cars (Maruti Dzire/Toyota Etios and similar segment) and/or A/c taxi-cars (Maruti Ciaz/Honda city & similar segment) and/or taxi-vans (Toyota Innova & other similar segment) registered in the firm's name as on 01.07.2017. All these vehicles would not be older than 30 months and have not run more than 50000 KMs.
- ii) They should have a minimum annual turnover of Rs 3 crore during the last 3 consecutive financial years, i.e., in the year; 2014-15, 2015-16 and 2016-17.
- iii) They should have experience in successfully executing similar contracts with at least 3 PSUs and/or Govt. Departments/autonomous body/MNC/ reputed organizations during the preceding 3 years; 2014-15, 2015-16 and 2016-17.
- iv) They should have EPF and ESI registration certificates along with latest challans.
- v) The bidder should have TIN/ DVAT & PAN No. and registered with GST.

The Concerned Transporter(s) may submit their e-tenders - separately in two parts -Technical Bid as per Annexure 2 & 3 and Commercial Bid as per Annexure 4. The technical Bid should be accompanied with proof of Earnest Money Deposit (EMD) of **Rs. 12.00 Lakhs** in

the

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form of Bank Draft/ Pay Order drawn in favour of “DDO, Doordarshan News, PBBCI New Delhi” which may sent to the below noted address before the closing date of tenders.

2. The tenders received after the due date/time and/or not accompanied with Earnest Money Deposit and/or not accompanied with details and attested photocopies of the RCs of the minimum required 30 taxi-cars/taxi-vans registered in the name of the tenderers or the firm shall not be considered at all.

3. Tender document duly signed by authorized person of the tenderer on each page. Otherwise, bid is liable to be rejected.

4. The Technical Bids shall be opened on the **25/1/2018 at 1500 Hrs** in the Conference Hall (2nd floor-Room NO. 218, Tower ‘B’) of Doordarshan News. Only one representative on behalf of each tenderer shall be allowed to be present during the opening of the tenders. The position regarding opening of the Commercial Bids shall be intimated to the concerned tenderers’ in due course. Only technically qualified bids of these tenderers will be considered for opening of their commercial bids.

5. Prasar Bharati, DG: Doordarshan News reserves the right to accept or reject any of the tenders without assigning any reason, whatsoever.

(Anil Kumar Khurana)
Sr. Administrative Officer
Phone 011-23097609

Annexure-1**Terms and Conditions for hiring of vehicles**

1. The contract shall be valid for a period of one year. The DD News reserves the right to curtail or extend the validity of contract on the same rates, terms and conditions.
2. Requirement of the vehicles are AC/Non-AC taxi cars (Wagon-R, Santro and /or equivalent), AC (Etios Leva, I10, Ford Figo etc. and/or similar segments) A/c taxi-cars (Dzire/Maruti Ciaz and similar segment) or taxi-vans (Toyota, Innova & other similar segment). Only those taxi operators, who are based in Delhi & NCR, and who fulfill the eligibility conditions mentioned in the covering letter, shall be eligible to participate in the tendering.
3. Each tenderer shall be required to commit the maximum number of taxi-cars and/or taxi-vans he would be able to supply in case he is finally selected.
4. The tenderer should possess a minimum of 30 cars (Etios Leva,I10, Ford Figo, Hyundai Santro & similar segment etc.), and/or A/c taxi-cars (Maruti Dzire/Toyota Etios and similar segment) and/or A/c taxi-cars (Maruti Ciaz/Honda city & similar segment) or taxi-vans (Toyota Innova & other similar segment) registered in his firm's name as on 01/07/2017.. Details may be given as per **Annexure-3**
5. The travel/transport requirements of DD News shall include, inter-alia, picking-up and dropping of officers/shift-duty staff from and to their residences round-the-clock; travelling between office and the actual place of field duty/coverage's; transportation of coverage equipment; travelling between office and place of official meetings/conferences/seminars/functions etc; travelling to and from airports/railway stations; any other travel requirement.
6. At present, Doordarshan News shall be requiring a total of about 50-60 taxies/cars / taxi vans per day on round-the-clock basis. Doordarshan News reserves the right to increase or decrease the number of taxi-cars/taxi-vans hired from the concerned transporter as per the specific requirement on a particular day.
7. The payment shall be regulated as follows :-
 - (i) The payment conditions of the hired Vehicles will be dealt as mentioned in **Annexure-5**.
 - (ii) Rate/charges of the required vehicles is to be provided in the following manner:
 - a. The category & type of the Vehicles, hire charges/rates on Daily basis as mentioned in **Annexure-4**
 - b. The price should be net of Taxes (exclusive of all taxes and other charges). Taxes and duties, if any, may be quoted separately wherever applicable.

8. The successful bidders shall meet the transport requirements of DD News, round-the-clock, as per the requisitions made by the transport in-charge and/or any other officer authorized by DD News from time-to-time. The Concerned Transporter(s) shall always ensure punctual deployment of taxi-cars/taxi-vans to the DD News as and when requisitioned by the transport-in-charge and/or any other officer authorized by DD News.
9. The concerned Transporter(s) shall ensure that the Vehicles deployed on hire basis to the Doordarshan News are not older than 30 months at any point of time during the period of contract. It should not have run more than 50000 KMs at the time of hiring.
10. The concerned Transporter(s) shall ensure that the Vehicles deployed on hire to the Doordarshan News are in excellent working condition, engine-wise as well as appearance-wise. The Concerned Transporter (s) shall also ensure that the speedometers of such Vehicles are in perfect working order and sealed. The accuracy of meter reading should tally with the actual distance of run at any point of time and controlling / authorized officer shall have full power to check the meter for its correctness and to take action to recover the actual loss to Doordarshan News.
11. The transporter shall not employ any person/ driver who has not completed 18 years of age. The contractor shall comply with all statutory provisions as laid down under various Labour Law/Acts/Rules like minimum wages, Provident Fund, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Laws/Acts/Rules in force from time to time at his own cost. In case of violation of any such statutory provisions under Labour Law or any other law by the transporter, there will not be any liability on DD News.
12. DD News will be under no legal obligation to provide employment to any of the personnel of the contractor after the expiry of the Contract period and the department recognizes no employer-employee relationship with the personnel deployed by the contractor / agency.
13. Any person who is in Government Service or an employee of DD News should not be associated with the transporter directly or indirectly in any manner whatsoever.
14. The transporter shall **indemnify** the DD News against all other damages/charges for which the Government/Department may be held liable or pay on account of the negligence of the transporter or his staff or any person under his control whether in respect of accident/injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demand thereof. The DD News shall not be responsible financially or otherwise for any injury to the driver or person deployed by the contractor during the course of performing the duties.
15. The successful Transporter(s) shall ensure that all the drivers deployed in the hired Vehicles to the Doordarshan News have good knowledge of routes in Delhi and are well dressed in proper uniform, well trained, well behaved, punctual and possessing valid driving license, badge and mobile phone. The successful Transporter(s) shall further ensure that no such driver is under the

influence of alcohol or any intoxicating drugs while on duty with the Doordarshan News. Only experienced driver(s) with minimum 5 years experience and valid driving license shall be provided. Under no circumstances, a driver without valid license shall be allowed to drive the vehicle. The concerned transporter(s) has to undertake proper police verification for character antecedents of each driver and produce the same to DD News. The concerned transporter(s) should ensure that all security instructions issued by the competent authority from time to time are being followed.

16. The drivers shall not be entitled to any scheduled and/or fixed breaks for lunch, tea, dinner or any other refreshments. In other words, for such purposes, the drivers shall have to manage from within the time available in between any particular two journeys without causing inconvenience of any kind to the officer(s) concerned. Also, no mileage (extra) shall be allowed to the drivers for such purposes.
17. The Doordarshan News shall have the absolute right not to accept a particular driver without assigning any reason, whatsoever, to the concerned Transporter(s). The concerned Transporter(s) on its/their part(s) shall be responsible to replace such a driver at once
18. In case of any breakdown of a particular Vehicle deployed on hire to the Doordarshan News during the course of a particular journey, the Concerned Transporter (s) shall bear the actual cost incurred by the Doordarshan News to complete that particular journey by alternative means of equivalent standard. The Concerned transporter(s) shall also be responsible to provide replacement of such broken-down Vehicles at once.
19. The concerned Transporter(s) shall be fully responsible in case of any violation of traffic rules(s) by the drivers of the Vehicles deployed on hire to the Doordarshan News as also in the event of any loss, damage or accident involving such Vehicles. The Doordarshan News shall have no liability, whatsoever, in this regard.
20. The concerned Transporter(s) shall be fully responsible for any loss, damage or injury to any person, their belongings and/or any equipment being transported by the Doordarshan News in the Vehicles deployed on hire.
21. The concerned Transporter(s) shall ensure that each and every Vehicle deployed on hire to the Doordarshan News is covered by an appropriate comprehensive insurance policy.
22. Penalty-Clause: In case, the Concerned Transporter(s) fails to deploy the actual number of Vehicles required by the Doordarshan News on a particular day/occasion, the Doordarshan News shall be free to make alternate arrangements of equivalent standard from other sources. The entire and actual cost incurred by the Doordarshan News on making such alternative arrangements shall be fully borne by the concerned Transporter(s) without any reference to the hire charges applicable under the contract with him. In addition to this, a penalty shall be levied at the rate of 200 percent of the extra hour rate if vehicle is delayed for more than 15 minutes for delayed period excluding force

majeure like fire, accident, flood etc.

23. In case the concerned transporter(s) fails to provide the vehicle on any day(s), the recovery @ double the awarded rate per day shall be effected from the running bills.
24. The successful bidder shall ensure that proper account of each journey made by the Vehicle deployed on hire to the Doordarshan News is maintained by the respective drivers and submitted to the transport-in-charge of the Doordarshan News at the end of a particular day. Log sheet of every vehicle should be certified by the actual users on daily basis.
25. The bidder shall be required to deposit Bid Security (Earnest Money Deposit) for an amount of Rs. 12 lakhs drawn from any scheduled bank. in the form of Account Payee DD in favour of DDO, DD News, New Delhi along with the tender document. The Bid Security will remain valid for a period of 45 days beyond the final bid validity period.
26. The Bid Security will be forfeited in the following conditions:
 - a) If at any stage, any of the information/declaration given by the bidder is found to be false.
 - b) If a bidder withdraws his bid during the period of bid validity specified in the terms and conditions of tender.
 - c) In case of any lapse/default in honouring the terms and conditions at any stage after submitting the tender.
 - d) In case of final selection of bidder, if he fails to enter into the contract or fails to furnish Performance Security in accordance with the terms and conditions of the tender.
27. The successful bidder shall be required to deposit a Performance Security for an amount of Rs. 40 lakhs within 10 days from the date of issue of offer of award letter by the DD News. Performance Security will remain valid for a period of 180 days beyond the date of completion of all contractual obligations. No interest will be payable on this amount. The contract will be signed only after furnishing the Performance Security. In case of breach of contract by the contractor, the DD News will forfeit the Performance Security and the firm shall be black listed in addition to the termination of the contract.
28. Termination of Contract: Prasar Bharati DD News reserves the right to terminate the contract after giving 30 days notice in case the performance of the Concerned transporter(s) is not found satisfactory or on account of non-compliance of any of the condition of the contract. In such case the security deposit shall also be forfeited without prejudice to right of the DD News to take any other action to recover any loss suffered by DD News due to non-performance of the contract.
29. In case of any dispute arising under the proposed contract(s) between any of the concerned transporter(s) and DD News, the dispute shall be referred to a sole Arbitrator to be appointed by DG: DD News. Any decision of such Arbitrator shall be conclusive and binding on both the parties. The Arbitration proceedings shall be held at Delhi and shall be governed by the provisions of the Arbitration

and Conciliation Act, 1996 as amended from time to time.

30. The Courts of Delhi will have jurisdiction over any legal dispute arising under the proposed contract(s) between the concerned Transporter(s) and the DD News.
31. Sub-Letting of Contract:-The Concerned Transporter(s) shall not unreasonably withhold, assign or sublet his contract or any substantial part thereof, without the written consent of DD News. Such subletting shall not in any way be interpreted as releasing the contract from his liability & obligations under the contract.
32. A tender shall remain open for acceptance for a period of 120 days from the date of opening of part-I (Technical part) of tender or till such time up to which extension of validity has been agreed to. If a tender is notified during this period of 120 days or extended period that this tender has been accepted, he shall be bound by the terms of the agreement of his tender till such agreement is replaced by a contract. If a day up to which the offer is to remain open has been declared to be closed/holiday for the DD News the offer shall remain open for acceptance till the next working day, The tender with shorter validity is liable to be ignored and may not be opened.
33. The successful bidder shall have to execute an agreement on a non-judicial stamp paper of Rs.100/- within 7 days of the receipt of the work order.
34. The concerned Transporter(s) has to meet all operational and maintenance expenditure of the provided vehicle during the period the said vehicle is engaged by DD News and the vehicle should have permit with comprehensive insurance with passengers to ply with in Union Territory of Delhi and satellite towns of Faridabad, Gurgaon, Noida, Ghaziabad, Greater Noida and other areas of NCR.
35. The tentative no.of vehicles, to be hired in DD News on monthly basis is about which may vary as per actual requirement. The transport agency having its offices/vehicles stationed in all parts of Delhi would be preferred as the vehicles are to be used in various parts of NCR of Delhi as the officers of DD News are residing in all parts of NCR of Delhi. This will minimize the disputes arising due to dead mileage. No claim for extra dead mileage will be entertained.
36. The concerned transporter(s) shall be required to maintain records of journey starting from place of deployment i.e. DD News by maintaining a logbook/log sheet provided by Doordarshan News. All the records therein shall be properly maintained and got signed from the concerned officers. There should be no cutting/ overwriting in the logbook/log sheet. The logbook is a vital document and it should be maintained and kept in safe custody. At the end of every month logbook shall be returned to the officer-in-charge and shall remain the property of Doordarshan News. In case logbook/ log sheet is lost, the payment for the journey shall not be made and extra logbook shall be issued by the concerned transporter(s).
37. Pre Bid Meeting: a pre bid meeting on technical specifications and other issues shall be held on 12/1/2018 at 1430 hours in conference hall, 2nd Floor(R. No.

218), Tower-B, Doordarshan Bhawan, Mandi House, Copernicus Marg, New Delhi. All prospective bidders may attend the pre bid conference to discuss their queries/ suggestions. All queries/ suggestions should be sent to Doordarshan News 2 days before the pre bid conference. No queries/ suggestions shall be entertained after pre bid conference. Amendments/ subsequent queries to the pre bid queries shall be sent to the prospective bidders/ tenders who have purchased tender documents by email/ fax/post, Amendment shall also be posted on DD News website. It shall be the tenderers' responsibility to check for any amendment on DD News website before submitting their duly completed bids. The amendment shall be the part of DD News tender document.

38. Bid Evaluation:
- a. Bids shall be evaluated to determine whether they are complete, whether any computational errors have been made, whether documents have been properly signed (all the pages should be signed) and whether bids are generally in order.
 - b. If there is any discrepancy between words and figures the amount in words shall prevail. Prior to detailed evaluation, DD News will determine the substantial responsiveness of each bidder to the bid document. A substantially responsive bid is one, which conforms to all the terms and conditions of the bid document, without material deviation. A bid determined as substantially non-responsive will be rejected by DD News.
 - c. DD News shall evaluate in detail and compare the substantially responsive bids and comparison of bids shall be on the services offered inclusive of all the levies and charges as indicated in the schedule of Rates.
 - d. DD News reserves the right to counter offer price against price quoted by the bidder.
39. To ensure the safety of staff members especially female, proper GPS system should be available in all the vehicles provided by the concerned transporter(s) as per the norms laid down by the Government of NCT of Delhi from time to time. GPS data should be made available to DD News as and when required. An undertaking in this regard shall be given by the bidder(s) at the time of agreement.
40. In case of ambiguous or contradictory terms/ conditions mentioned in the tender, interpretations as may be advantageous to the DD News, will be taken without any reference to the tenderer.
41. The Doordarshan News reserves the right of increase or decrease the number of vehicles hired from the concerned transporter(s) as per its specific requirement on a particular day. The Doordarshan News shall reserve the right to detain a particular hired Vehicle for duty beyond the normal stipulated hours on any particular day without giving any prior notice to the concerned Transporter(s).
42. **Regulation of Local Authorities** -The tenderer shall throughout the continuance of the contract and in respect of all matters arising in the performance thereof, comply, with all notices and obtain consent for way leaves approvals as shall be applicable to the work.

43. Submission of tender by a tenderer implies that he has read this notice and all other contract documents including amendments notified, if any, and has made himself aware of the scope of the work to be done and of conditions and rates at which services are to be provided by the tenderer.
44. Printed terms and conditions of the tenderer will not be considered as forming part of the tender. In case any terms and conditions of the contract applicable to the invitations to tenders are not acceptable to the tenderer, they should clearly specify deviation in their tenders. The DD News may not consider the tender with such deviations. If nothing otherwise is mentioned it will be assumed that these conditions are acceptable to tenderer.
45. If the tender is submitted by a proprietary firm it shall be signed by the proprietor above his full name and the full name of his firm with its current address. If the tender is submitted by a limited company or a limited corporation, it shall be signed by a duly authorized person holding the power of attorney for the firm. A certified copy of the power of attorney shall accompany the tender. All amendments/corrections shall be signed initialed by the person or persons submitting the tender. All witnesses and sureties shall be persons of status and probity and their full Names, Occupations, Addresses and Mobile Numbers shall be written below their signatures.
46. Except the public opening of Tender information relating to the examination, clarification, evaluation and comparison of tenders and recommendations concerning the award of Contract shall not be disclosed to tenderer or other persons not officially concerned with such process. Any effort by a Tenderer to influence the Employer in the process of examination, clarification, evaluation and comparison of tenders and in decisions concerning award of contract, may result in the rejection of the tender.
47. The acceptance of the tender shall rest with the DD News who does not bind itself to accept the lowest tender and reserves to itself the authority to reject any or all of the tenders received without assigning any reason. Further, DD News reserves to itself the right to accept the whole or any part of the tender and tenderer shall be bound to perform the same at the rates quoted. All the tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.
48. The vehicle is to be provided satisfactorily and with punctuality, failing which the DD News reserves the right to arrange the vehicle from other sources at the sole risk and cost of the concerned transporter(s) and the differential cost will be recovered from the concerned transporter(s). Where services/works are not done according to specifications and it is decided to retain the inferior services/works at the discretion of the DD News, concerned transporter(s) will be entitled to receive the payment at the rates offered by the DD News with due regard to the quality of the services supplied and not at the rates mentioned in the order. In case there is no improvement in the proper execution of the order as per terms and conditions of the contract, the DD News reserves the right to cancel the order after serving 15 day's written notice to concerned transporter(s) and no claim for damages will be entertained.

49. All costs, damages or expenses, which the DD News may have paid or which under the contract, the concerned transporter(s) is liable, are to be deducted and recovered by the DD News from money due or becoming due to the concerned transporter(s) from the DD News by action of law or otherwise from the concerned transporter(s). In the event of recovery of the necessary extent becoming impossible, owing to in-sufficient security money and otherwise held amounts, the balance due to the DD News may be recovered in any manner the DD News may deem fit.
50. If the transporter is directly or indirectly, found to be involved in fraudulent and collusive practices they may be black listed for a period of up to 3 years. If the concerned transporter(s) fails to complete the work within stipulated period specified in the work order, they are liable to be debarred or black listed from participating in future tender of DD News for the period ranging from 1 to 3 years. In case tenderer amends/modifies/revised/withdraws the prices/price structure of the offer without the consent of DD News, after the tender opening and during the period of validity of their offer (i.e.120 days), the Earnest Money in full or part deposited by them shall be liable to be forfeited or their offer liable to be rejected. They shall also be debarred from participating in future tenders of DD News for a period upto 3 years and shall be placed under Black List.
51. **Safety Measures**- Concerned transporter(s) shall ensure that safety rules are observed to avoid any accident which may cause loss of life to concerned transporter(s) or DD News staff and damage to DD News property. In case of violation of these safety instructions safety codes and applicable act & rules, which are necessary to ensure safety of men, material, environment and equipment, or concerned transporter(s) willful failure to comply with the instructions of DD News. DD News shall impose a penalty @1% or Rs.1500/- (Rs. Fifteen Hundred Only) whichever is less for each instance of non-compliance subject to maximum 5% of the total contract value.
52. Tender documents appended hereto should be filled in completely by the tenderers and submitted along with tender otherwise their bid is liable to rejected.
53. The driver along with vehicle will have to report at place as desired by vehicle user 15 minutes before pre-intimated time.
54. In case, the vehicles are being hired on monthly basis including Sundays & holidays, the concerned transporter(s) will not change the driver / vehicle frequently to that particular user, unless change is requested by the user.
55. Our term of payment is within 30 days of submission of bill. Hence, vendor may submit bill on monthly basis for the preceding month.
56. In case vehicle is not provided on any day, recovery as mentioned in penalty clause for not providing vehicle shall be recovered from vendor's bill.
57. The monthly fixed charges should be inclusive of all overhead charges like fuel, Lubricant, taxes, comprehensive insurance, payment to staff/drivers, vehicle maintenance, etc., if a vehicle is plying on monthly basis for 12 hours. However, if the vehicle is detained beyond 12 hours, extra charge per hour will be paid.

58. The concerned transporter(s) should have full knowledge of Indian Motor Vehicles Act and rules made thereunder from time to time and concerned transporter(s) shall remain responsible for any lapse of not following such rules during the tenure of contract.
59. The concerned transporter(s) shall make his own arrangement for stay of his driver/staff. The concerned transporter(s) will be responsible for all kinds of injuries or accident caused to his driver/staff and DD News will not be liable in this regard.
60. The concerned transporter(s) shall comply with all labour laws of Central Govt. or State Govt. as the case may be and pay minimum wages to drivers as notified by the Govt. from time to time.

ANNEXURE-2TECHNICAL BID

S.NO	Eligibility Condition	Compliance
1.	The tenderer should possess a minimum of 30 taxi-cars (Etios Leva,I10, Ford Figo, Hyundai Santro & similar segment etc.), and/or A/c taxi-cars (Maruti Dzire/Toyota Eteos and similar segment) and/or A/c taxi-cars (Maruti Ciaz/Honda city & similar segment) or taxi-vans (Toyota Innova & other similar segment) registered in his firm's name in as on 01.07.2015. All these vehicles should not be older than 30 months and have not covered/ run more than 50000 KMs	Yes/No
2.	The tenderer should furnish details of the same as per proforma given below, accompanied with attested photocopies of the registration certificates.	Yes/No
3.	The tenderer should have a minimum annual turnover of Rs.3 crore during the last 3 consecutive financial years, i.e., in the year 2014-15, 2015-16 and 2016-17. The tenderer should attach attested photocopies of the relevant income-tax returns and audited statements of accounts.	Yes/No
4.	The tenderer should have experience in successfully executing similar contracts with at least 3 PSUs and/or Govt. Departments/autonomous body/ MNC/ reputed organizations during the preceding 3 years; 2014-15, 2015-16 and 2016-17 The tenderer should attach documentary proof of satisfactory service from the concerned organization in this regard.	Yes/No
5.	The bidder should have TIN/ DVAT & PAN No. and registered with GST.	Yes/No
6.	The tenderer should commit below the maximum number of taxi-cars and/or taxi-vans he shall supply under the proposed contract(s), in case he is finally selected. The parties quoting below the range of 50--60 vehicles per day will not be considered. i) Number of Taxi-cars _____, ii) Number of taxi-vans _____	Yes/No
7.	The tenderer should have EPF and ESI registration certificate alongwith latest challans (copies to be submitted alongwith Eligibility Bid)	Yes/No
8.	The tenderer should enclose herewith EMD of Rs. 12 lakhs and mention below, the details thereof. Bank Draft no _____ Date _____ Drawn on _____ Amount _____	Yes/No

ANNEXURE - 3

**DETAILS OF THE TAXI-CARS/TAXI-VANS POSSESSED
BY THE TENDERER(S) IN HIS AND/OR HIS FIRM'S NAME**

S.No	Make & Model	taxi-car or taxi-van	Registration Number & Date

Please attach the photocopies of the Registration Certificates duly Attested.

Commercial Bid**ANNEXURE-4****Details of rates for hiring of vehicles on monthly/ daily/ hourly basis**

S.No	Description of items	Unit	Rate(Rs.)- exclusive of taxes	
1.	Rate For SUV cars			
1.1	Monthly fixed charges for SUV like Innova/ Bolero/ Safari & equivalent capacity vehicles should be AC CNG/Petrol/ Diesel driven for 12 hours & 2000 Km on Monthly basis.	Per Month		
1.2	Rates for extra KMs for operation of SUV/ Similar capacity vehicle beyond the stipulated limit of Kms.	Per KM		
	Daily/ Hourly Basis i. 4 Hrs/ 40 KMs ii. 8 Hrs/ 80 KMs iii. 12 Hrs/ 120 KMs iv. Extra KMs/ Hours		<u>Non AC</u>	<u>AC</u>
2.	Rates For Sedan Cars (Luxury)			
2.1	Monthly fixed charges for sedan like Maruti Ciaz/ Honda City or equivalent capacity should be AC (not less than 1400 CC) CNG/ Diesel/ petrol driven for 12 hours & 2000 Km on monthly basis.	Per Month		
2.2	Rates for extra KMs for operation of the Sedan (Luxury) /similar capacity vehicle beyond stipulated limit of KMs.	Per KM		
	Daily/ Hourly Basis v. 4 Hrs/ 40 KMs vi. 8 Hrs/ 80 KMs vii. 12 Hrs/ 120 KMs viii. Extra KMs/ Hours		<u>AC</u>	

3.	Rates For Sedan Cars			
3.1	Monthly fixed charges for sedan like Indigo/ swift Dzire/ Accent/ Logan & equivalent capacity should be AC (not less than 1200 CC) CNG/ Diesel/ petrol driven for 12 hours & 2000 Km on monthly basis.	Per Month		
3.2	Rates for extra KMs for operation of the Sedan / similar capacity vehicle beyond stipulated limit of KMs.	Per KM		
	Daily/ Hourly Basis		<u>Non</u>	<u>AC</u>
	ix. 4 Hrs/ 40 KMs		<u>AC</u>	
	x. 8 Hrs/ 80 KMs			
	xi. 12 Hrs/ 120 KMs			
	xii. Extra KMs/ Hours			
4.	Rates for Hatch back Cars			
4.1	Monthly fixed charges for hatchback cars of seating capacity 4+1 capacity like Indica Car/Swift/ Wagon R& equivalent capacity A.C. vehicle (not less than 990 CC) should be Diesel/ CNG/petrol Driven Car for 12 hours & 2000 Km on monthly basis.	Per Month		
4.2	Rates for extra KMs for operation of the Hatchback / similar capacity vehicle beyond stipulated limit of KMs.	Per Km		
	Daily/ Hourly Basis		<u>Non</u>	<u>AC</u>
	xiii. 4 Hrs/ 40 KMs		<u>AC</u>	
	xiv. 8 Hrs/ 80 KMs			
	xv. 12 Hrs/ 120 KMs			
	xvi. Extra KMs/ Hours			
5.	Outstation Journeys			
	Plain Area(Per Km)			
	Hilly Area (Per Km)			
	Minimum charges Per day, if any			
	There will be no separate charges for night halt			

We have read the terms and conditions, specifications of quantities of the work and agreed to abide by them/ I/we agree to carry out the above work at the rate mentioned against each.

Signature of the Transporter(s)

Name & Address of the Transporter(s).....

Sealed, if any.....

Note: *The bidder should quote rate exclusive of taxes.* Taxes, if any may be indicated separately.

ANNEXURE-5

PAYMENT CONDITIONS

- i. The daily dead mileage will not be allowed more than 10 Kms. both ways
- ii. The rate applicable to a particular slab shall be payable if a vehicle exceeds either the duration or the kilometers of the previous slab.
- iii. The rates shall be same for day as well as night hiring, i.e. nothing extra shall be payable for night hiring.
- iv. Parking and Toll Tax shall be paid on the spot by the concerned transporter(s) (through their drivers) and the same shall be reimbursed to the Concerned transporter(s) on monthly basis as per actual by the Doordarshan News.
- v. Any upward revision in the fuel prices by the Government shall be compensated by the formula of enhancement of the hire charges by an amount equivalent to one-third of the slab rate multiplied by the percentage hike in the average price of the 3 kinds of fuels, i.e., Petrol, Diesel and CNG, as and when the average price of these 3 fuels increases by a minimum of 10% over the previous average price. Any downward revision in the prices shall also be dealt-with similarly.
